

**Village of Westhampton Beach  
Board of Trustees Meeting  
Thursday, March 5, 2015 at 7 p.m.**

**PLEDGE OF ALLEGIANCE**

**RESOLUTIONS:**

1. Accept minutes of Board of Trustees Meetings
2. Accept Departmental Monthly Reports
3. Refer Special Exception Application-Outdoor Tables, Chairs & Benches-Sydney's
4. Schedule Public Hearing - 2015-16 Tentative Village Budget
5. Approve 2013-14 Fiscal Year Annual Financial Statements
6. Approve Use of Village Property-Peconic Bay Medical Center
7. Approve Use of Village Property-Remsenburg-Speonk PTO
8. Approve Use of Village Property-HUGS, Inc.
9. Approve Use of Village Property-Westhampton Library 2015 Calendar of Events
10. Approve Use of Village Property-Chamber of Commerce 2015 Calendar of Events
11. Approve 2015 Shared Computer Services with Southampton Town
12. Accept Proposal for Grants Writing Consultant-Mesiano Consulting
13. Authorize Renewal of 2015 Whitney's Deli Outdoor Tables, Chairs and Benches Permit
14. Authorize Renewal of 2015 Beach Bakery Outdoor Tables, Chairs and Benches Permit
15. Authorize Renewal of 2015 Beach Bakery Outdoor Music Permit
16. Authorize Renewal of 2015 Tonino's Outdoor Dining Permit
17. Authorize Renewal of 2015 Hampton Coffee Outdoor Tables, Chairs and Benches Permit

18. Authorize Renewal of 2015 Goldberg's Outdoor Tables, Chairs and Benches Permit
19. Authorize Renewal of 2015 Sydney's Taylor Made Cuisine Outdoor Tables, Chairs and Benches Permit
20. Authorize Renewal of 2015 Starr Boggs Outdoor Music Permit
21. Authorize RFP for Canoe/Kayak/Paddle Board Rental Concession services at Village Marina
22. Authorize Lead Agency - State Environmental Quality Review Act
23. Appoint Part Time/Seasonal Police Officer
24. Appoint Part Time/Seasonal Traffic Control Officer
25. Accept proposal for 2015 Rogers Beach Snack Bar Concession
26. Authorize Mayor to Sign Contract for Security Cameras
27. Authorize Hiring of Police Personnel
28. Appoint 2015 Seasonal Beach Manager
29. Appoint 2015 Seasonal Head Lifeguard
30. Authorize Payment of 2013/14 Assessment Roll Certiorari Property Tax Reduction
31. Authorize Andrew DeRubeis to Attend NYS Forester Community Forestry Recognition Ceremony
32. Approve Warrant for March 2015

**DEC Remediation at Suffolk Airport – Update**

**COMMITTEE'S – Events, Promotions, Business Outreach**

**ZONING CHANGE – Old WH True Value**

**PUBLIC HEARING-CHAPTER 178"TRAFFIC AND VEHICLES" – LILAC ROAD**

**PRESENTATION – Main Street Streetscape – Kyle Collins**

**PUBLIC COMMENT**

**ADJOURN**

**Village of Westhampton Beach  
Board of Trustees Meeting  
Thursday, March 5, 2015 at 7 p.m.**

**PLEDGE OF ALLEGIANCE**

**RESOLUTIONS:**

**Accept minutes of Board of Trustees Meeting**

RESOLVED, that the minutes of the Board of Trustees Meeting of February 5, 2015 and Special Meeting of February 12, 2015 are hereby accepted.

**Accept Departmental Monthly Reports**

RESOLVED, that the Treasurer's reports for January 2015, Justice Court, Police Department's and Building Inspector's reports for February 2015 are hereby accepted.

**Refer Special Exception Application to Planning Board-Sydney's-Outdoor Tables**

RESOLVED, that the Special Exception Application for Outdoor Tables, Chairs & Benches submitted by Sydney's Taylor Made Cuisine located at 32 Mill Road and identified by SCTM# 905-12-4-50 is hereby referred to the Village Planning Board for review.

**Schedule Public Hearing on 2015-16 Tentative Village Budget**

RESOLVED, that the Village Clerk-Treasurer is hereby directed to publish and post a Notice of Public Hearing to be held on Wednesday, April 15, 2015 at 7:00 p.m. at the Village Hall on the 2015-16 Tentative Village Budget.

**Approve 2013-14 Fiscal Year Annual Financial Statements**

RESOLVED, that the 2013-14 Fiscal Year Annual Financial Statements prepared by Satty, Levine and Ciacco for the Village of Westhampton Beach and the Village Justice Court are hereby approved.

**Approve Use of Village Property-Peconic Bay Medical Center**

RESOLVED, that Peconic Bay Medical Center is hereby authorized to use the Great Lawn from Wednesday, May 6 to Monday, May 11, 2015 from 9 a.m. to 6 p.m. for the Annual Garden Festival, including set up and take down.

### **Approve Use of Village Property-Remsenburg Speonk PTO**

RESOLVED, that the Remsenburg-Speonk PTO is hereby authorized to use the Village Green on Saturday, April 25, 2015 from 1:00 p.m. to 4:00 p.m. for the Annual Eco-Friends Earth Day Festival with a rain date of Sunday April 26, 2015.

### **Approve Use of Village Property-HUGS, Inc.**

RESOLVED, that HUGS, Inc. is hereby authorized to use Rogers Beach and Pavilion on Saturday, April 25, 2015 from 7:00 a.m. to 2:00 p.m. for a Spring Splash benefit contingent on lifeguards at beach.

### **Approve Use of Village Property – Westhampton Free Library**

RESOLVED, that the Board of Trustees hereby approves the attached applications for Use of Village Property submitted by the Westhampton Free Library for the various 2015 events.

### **Approve Chamber of Commerce 2015 Calendar of Events**

RESOLVED, that the Greater Westhampton Chamber of Commerce is hereby authorized to use the Village property pursuant to the attached 2015 Calendar of Events.

### **Approve 2015 Shared Computer Services with Southampton Town**

RESOLVED, that the Mayor is hereby authorized to execute the renewal of the 2015 Shared Computer Services Agreement with the Town of Southampton at a cost of \$16,871.04; which may vary according to the addition or deletion of services during the calendar year from G/L account code A1355.4 Assessment.

### **Accept Proposal for Grants Writing Consultant-Mesiano Consulting**

WHEREAS, the Board of Trustees is aware of the availability of grants and related sources of funding available to municipalities to support studies and projects on specific topics; and

WHEREAS, the Board wishes to retain the services of a specialized grant writer to assist the Board in researching and securing grants and funding for studies and projects pertinent to the Village of Westhampton Beach; now therefore be it

RESOLVED, that the proposal submitted by Jennifer Mesiano Higham of Mesiano Consulting to provide grant research, advisement, preparation and administration services for the Village of Westhampton Beach at an hourly rate of \$150.00 not to exceed \$7,500.00 funded from G/L account A1440.4 is hereby accepted.

**Authorize 2015 Renewal of Whitney's Deli Outdoor Tables, Chairs and Benches Permit**

WHEREAS, Whitney's Delicatessen has applied to renew the Outdoor Tables, Chairs and Benches Permit for 2015 to place (2) bistro tables and four (4) chairs pursuant to Chapter 196-2 of the Village Code; and

WHEREAS, there were no incidents or reports filed with the Police Department concerning said use; now therefore be it

RESOLVED, that the Board of Trustees hereby authorizes the placement of outdoor tables and chairs as shown on the submitted plan approved July 5, 2011 and subject to the same set of conditions and plan attached to the 2015 application.

**Authorize Renewal of 2015 Beach Bakery Outdoor Tables, Chairs and Benches Permit**

WHEREAS, Beach Bakery Grand Cafe has applied to renew the Outdoor Tables, Chairs and Benches Permit for 2015, to place thirteen (13) tables and twenty-eight (28) chairs and 3 Village benches to be placed on the south side and west side of the building pursuant to §196-2 of the Village Code; and

WHEREAS, there were no incidents or reports filed with the Police Department concerning said use; now therefore be it

RESOLVED, that the Board of Trustees hereby authorizes based upon the recommendation of the Planning Board the placement of outdoor tables and chairs as shown on the submitted plan approved July 2, 2014 and subject to the same set of conditions.

**Authorize Renewal of 2015 Beach Bakery Outdoor Music Permit**

RESOLVED, that the Board of Trustees hereby approves the Outdoor Music Application and attached schedule submitted by Beach Bakery, and authorizes and grants to Beach Bakery an Outdoor Music Permit for 2015 subject to the same conditions as set forth in the Determination dated September 3, 2009, and the provisions of Chapter 196-3 of the Village Code and the requirement that the volume of the amplification shall not be so excessive as to annoy or disturb a reasonable person of normal auditory sensitivity together with the following condition:

1. It shall be the obligation of Beach Bakery that the public sidewalk is not obstructed and that no structures shall be placed on Main Street, preventing the use of any parking spaces in front of Beach Bakery.

**Authorize Renewal of 2015 Tonino’s Outdoor Dining Permit**

WHEREAS, Tonino’s Pizza has applied to renew the Outdoor Dining Permit for 2015 to place three (3) tables and (12) chairs pursuant to §196-1 of the Village Code; and

WHEREAS, there were no incidents or reports filed with the Police Department concerning said use; now therefore be it

RESOLVED that the Board of Trustees hereby authorizes the placement of outdoor Tables, chairs and benches as shown on the submitted plan approved October 6, 2011 and subject to the same set of conditions and plan attached to the 2015 application.

**Authorize Renewal of 2015 Hampton Coffee Outdoor Tables, Chairs and Benches**

WHEREAS, Hampton Coffee Company has applied to renew the Outdoor Tables, Chairs and Benches Permit for 2015 to place four (4) tables and sixteen (16) standard chairs pursuant to §196-2 of the Village Code; and

WHEREAS, there were no incidents or reports filed with the Police Department concerning said use; now therefore be it

RESOLVED, that the Board of Trustees hereby authorizes the placement of outdoor tables and chairs as shown on the submitted plan approved in 2006 and subject to the same set of conditions and plan attached to the 2015 application.

**Authorize 2015 Renewal of Goldberg’s Outdoor Tables, Chairs and Benches Permit**

WHEREAS, Goldberg’s Deli has applied to renew the Outdoor Tables, Chairs and Benches Permit for 2015 to place four (4) tables and twelve (12) chairs pursuant to §196-2 of the Village Code; and

WHEREAS, there were no incidents or reports filed with the Police Department concerning said use; now therefore be it

RESOLVED, that the Board of Trustees hereby authorizes the placement of outdoor tables and chairs as shown on the submitted plan approved in 2008 and subject to the same set of conditions and plan attached to the 2015 application.

**Authorize 2015 Renewal of Sydney’s Taylor Made Cuisine Outdoor Tables, Chairs and Benches Permit**

WHEREAS, Sydney’s Taylor Made Cuisine has applied to renew the Outdoor Tables, Chairs and Benches Permit for 2015 to place four (3) tables and twelve (9) chairs pursuant to §196-2 of the Village Code; and

WHEREAS, there were no incidents or reports filed with the Police Department

concerning said use; now therefore be it

RESOLVED, that the Board of Trustees hereby authorizes the placement of three tables and nine chairs to be placed on the west side of the building as shown on the submitted plan approved on June 27, 2014 and subject to the same set of conditions and plan attached to the 2015 application.

### **Authorize 2015 Renewal of Starr Boggs Outdoor Music Permit**

RESOLVED, that the Board of Trustees hereby approves the Outdoor Music Application submitted by Starr Boggs, and authorizes and grants to Starr Boggs an Outdoor Music Permit for 2015 subject to the same conditions as set forth in the Determination dated September 3, 2009, the provisions of Chapter 196-3 of the Village Code and the requirement that the volume of the amplification shall not be so excessive as to annoy or disturb a reasonable person of normal auditory sensitivity.

### **Authorize RFP for Canoe/Kayak/Paddle Board Rental Concession services at Village Marina**

WHEREAS, the Board of Trustees is considering offering, through a third-party vendor, the rental of kayaks and paddle boards at the Village Marina, as an amenity and activity for residents and guests; and

WHEREAS, the Board wishes to consider various options and proposals for this new service; Now therefore be it

RESOLVED, that the Village Clerk-Treasurer is authorized to publish and post a public notice to solicit proposals for a Canoe/Kayak/Paddle Board Rental concession service at the Village Marina for the 2015 summer season.

### **Authorize Lead Agency - State Environmental Quality Review Act**

WHEREAS, an application has been submitted by Sunset West LLC and Tessera LLC for a 10,000 square foot drugstore in an existing building located on Sunset Avenue; and

WHEREAS, said application is subject to the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, the applicant submitted a short EAF; and WHEREAS, the action is unlisted under SEQRA; and

WHEREAS, the Board of Trustees has opted for coordinated review under SEQRA; and

WHEREAS, notice was given to involved agencies to wit: the Suffolk County Department of Health Services, the Village's Planning Board and the Village's Architectural Review Board; and

WHEREAS, no objection was received from the involved agencies to this Board's decision to act as lead agency; and

WHEREAS, in anticipation of adopting lead agency status, this Board requested its consultants, Ronald Hill, P.E. of Dunn Engineering Associates, P.C. and Kyle P. Collins, AICP of KPC Planning Services, Inc. to review the short Environmental Assessment Form and documents filed by applicant to date and report to the Board so that the Board can make a determination of significance under SEQRA; and

WHEREAS, among other things, Kyle P. Collins has recommended that the applicant submit a long Environmental Assessment Form pursuant to SEQRA in addition to responding to other comments in his report; and

WHEREAS, Ronald Hill's report dated January 29, 2015 is attached and Kyle P. Collins' report dated February 16, 2015 is attached.

NOW, THEREFORE, it is hereby

RESOLVED that the Board of Trustees of the Village of Westhampton Beach declares itself to be lead agency in this matter for purposes of coordinated review under SEQRA; the Board finds that there is insufficient information upon which to make a determination of significance under SEQRA at this time; the Board directs the applicant to prepare and submit a long Environmental Assessment Form; the Board directs the applicant to respond in writing to the comments contained in the reports of Ronald Hill and Kyle P. Collins; and the Clerk is directed to transmit a copy of this Resolution, together with the attached reports of Ronald Hill and Kyle P. Collins, to the applicant's representatives.

#### **Appoint Part Time/Seasonal Police Officer**

RESOLVED, that Christopher J. Kelly is hired as a Part Time/Seasonal Police Officer at the rate of \$20.00/hour and scheduled to work at the discretion of the Chief of Police.

#### **Appoint Part Time/Seasonal Traffic Control Officer**

RESOLVED, that Andrew O. Kirwin is hired as a Part Time/Seasonal Traffic Control Officer at the rate of \$14.00/hour and scheduled to work at the discretion of the Chief of Police.

#### **Accept proposal for 2015 Rogers Beach Snack Bar Concession**

WHEREAS, the Village of Westhampton Beach has advertised for bids for the operation of the Snack Bar Concession at the Rogers Beach Pavilion for the 2015 summer season based upon the specifications on file with the Village Clerk; and

WHEREAS, four bids were received and opened; and



WHEREAS, the bid by JR Water Corp did meet the bid specifications; and

NOW THEREFORE BE IT RESOLVED, that the bid submitted by JR Water Corp. being the highest bid that meets the bid specifications, is hereby accepted.

### **Authorize Mayor to Sign Contract for Security Cameras**

RESOLVED, that the Mayor is authorized to sign a contract with A+ Technology & Security for the installation of Phase II of an improved security camera system for the village marina in the amount of \$24,078.44 from NYS Contract # PT 63297 to be paid from G/L account T37 Park Fees.

### **Authorize Hiring of Police Personnel**

WHEREAS, the Board of Trustees is considering hiring up to two additional police officers to serve in the Westhampton Beach Police Department, and

WHEREAS, the hiring of police officers is a power reserved to the Board of Trustees, and

WHEREAS, the Board of Trustees is seeking the consultation of acting Chief of Police, Trevor Gonce, in connection with the potential hiring of new police officers; now therefore be it

RESOLVED that acting Chief of Police, Trevor Gonce, is hereby authorized to begin a search and selection process and recommend candidates to the Board of Trustees to serve as police officers in the Westhampton Beach Police Department, and be it further RESOLVED that any decision to hire additional police officers shall be made by the Board of Trustees, at such time as it deems appropriate, in consultation with the acting Chief of Police.

### **Appoint 2015 Seasonal Beach Manager**

RESOLVED, that Sean Johnson is hereby appointed Beach Manager for Rogers and Lashley Beaches for 2015 at an hourly rate of \$24.00 per hour not to exceed 40 hours per week.

### **Appoint 2015 Seasonal Head Lifeguard**

RESOLVED, that Thomas Abbatiello is hereby appointed Head Lifeguard for Rogers and Lashley Beaches for 2015 at an hourly rate of \$24.00 per hour not to exceed 40 hours per week.

### **Authorize Payment of 2013/14 Assessment Roll Certiorari Property Tax Reduction**

RESOLVED, that the Board of Trustees hereby authorize the payment of 2014/15 tax year property tax reductions in the amount of \$3,739.48 to the property owner specified

on the attached list as a settlement of a Certiorari as ordered by the NYS Supreme Court.

**Authorize Andrew DeRubeis to Attend NYS Forester Community Forestry Recognition Ceremony**

RESOLVED, that Andrew DeRubeis is hereby authorized to attend the NYS Forester Community Forestry Recognition Ceremony in Albany from March 25, to March 26, 2015 at a cost of \$126.54 for lodging plus travel expenses from G/L account code A8510.402 Beautification Materials.

**Approve Warrant for March 2015**

RESOLVED, that the warrant for March 2015 in the amount of \$231,711.17 for the General Fund is hereby approved.

**DEC Remediation at Suffolk Airport – Update**

**COMMITTEE’S – Events, Promotions, Business Outreach**

**ZONING CHANGE – Old WH True Value;**

**PUBLIC HEARING-CHAPTER 178”TRAFFIC AND VEHICLES” – LILAC ROAD**

**PRESENTATION – Main Street Streetscape – Kyle Collins**

**PUBLIC COMMENT**

**ADJOURN**

**DATED: March 5, 2015**

\_\_\_\_\_  
**Elizabeth Lindtvit**  
**Village Clerk-Treasurer**