

Updated 1/7/15 1:01 pm

**Village of Westhampton Beach
Board of Trustees Meeting
Thursday, January 8, 2015 at 7 p.m.**

PLEDGE OF ALLEGIANCE

PRESENTATION: HOLIDAY LIGHTING AWARDS

PUBLIC HEARING-CHAPTER 178"TRAFFIC AND VEHICLES"

RESOLUTIONS:

Accept Proposal for Services – K.P.C. Planning Services, Inc. (Moved up from previous position on agenda)

Accept minutes of Board of Trustees Meetings

Accept Departmental monthly reports

Accept Resignation from Justice Court Director

Schedule 2015 General Village Election

Approve 2014–15 Real Property Tax Exemptions

Approve 2015 Traffic Signal Maintenance Agreement

Schedule Village Tax Lien Sale - March 10, 2015

Approve Warrant for January 2015

Authorize RFP for concession services at Rogers Beach Pavilion

Authorize Release of 2014 Snack Bar Concession Security Deposit

Establish Standard Work Day for NYS & Local Retirement System Reporting

Authorize Mayor to Sign Municipal Mutual Aid & Assistance Agreement

Authorize payment of 2012/13 Assessment Roll Certiorari Property Tax Reductions

Approve 2015 Annual Telephone Service Maintenance Contract

Appoint Part-time Clerical Employee - Added

PUBLIC COMMENT

ADJOURN

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RESOLUTIONS:

Accept Proposal for Services – K.P.C. Planning Services, Inc.

RESOLVED, that the proposal submitted by K.P.C. Planning Services, Inc. for a Main Street Streetscape Plan in the amount of \$4,000.00 to be taken from account code A1440.4 Engineering & Surveys is hereby accepted.

Accept minutes of Board of Trustees Meeting

RESOLVED, that the minutes of the Board of Trustees Meeting of December 4, 2014 and Special Meeting of December 11, 2014 are hereby accepted.

Accept Departmental reports

RESOLVED, that the Treasurer's reports for November 2014, Justice Court, Police Department's and Building Inspector's reports for December 2014, are hereby accepted.

Accept Resignation from Justice Court Director

RESOLVED, that the Board of Trustees hereby accepts the resignation of Justice Court Director Leanne Reilly effective January 2, 2015.

Schedule 2015 General Village Election

RESOLVED, that the General Election of the Village of Westhampton Beach, New York shall be held on Friday, June 19, 2015 at the Village Hall, 165 Mill Road, Westhampton Beach, New York between the hours of 12 p.m. noon to 9 p.m. prevailing time, and the offices to be filled are:

Trustees Two (2) for a term of two (2) years

Approve 2015–16 Real Property Tax Exemptions

RESOLVED, that the Board of Trustees hereby approve the attached list of taxpayers to receive aged exemptions, disability exemptions, veterans exemptions, clergy exemptions, and volunteer ambulance/firefighters exemptions.

Approve 2015 Traffic Signal Maintenance Agreement

RESOLVED, that the proposal submitted by Johnson Electrical Construction Corporation for the 2014 traffic signal maintenance at a cost of \$690.00 per month, to include \$5.50 per bulb replacement, is hereby accepted.

Schedule Village Tax Lien Sale - March 10, 2015

WHEREAS, from the accounts of unpaid taxes heretofore returned by the Treasurer of the Village of Westhampton Beach, New York, to this Board for the year 2014 or years 2014-15 both inclusive, the following taxes still remain due and unpaid after due notice and demand on each of the property owners for the payment of said taxes, to wit:

(See attached copy of unpaid taxes)

WHEREAS, no action has been commenced to recover said unpaid taxes and no sale, on account of said unpaid taxes, has heretofore been held pursuant to law and therefore let it be RESOLVED, that such unpaid taxes shall be collected by the sale for taxes as provided in Section 1454 of the Real Property Tax Law of the State of New York; that a copy of this resolution, duly certified by the Clerk, shall be transmitted forthwith to the Treasurer of this Village with the account, affidavit and certificate of such unpaid taxes, and that the Village Treasurer, upon receiving such an account of unpaid taxes and a certified copy of this resolution is authorized and directed to cause to be published in the official newspaper of the Village once each week for three successive weeks a list of statement of the real estate upon which such taxes are unpaid, as shown in the tax list, with the amount of the tax, a twenty-five dollar (\$25) advertising fee, interest and charges thereon and also a notice that the said real estate will, on a day subsequent to the expiration of said three weeks, be determined by said Village Treasurer and specified in said notice, be sold at public auction at a place in said Village to be designated by said Village Treasurer, to discharge, the tax, twenty-five dollar (\$25) advertising fees, interest and charges aforesaid, which may be due thereon at the time of such sale, and that said Village Treasurer, at the time and place specified in said notice, proceed with the sale of said real estate upon which such taxes are unpaid, as above set forth, and continue at the same from day to day until the sale is completed.

BE IT FURTHER RESOLVED, that in all cases where no bid shall be made on a lot or parcel of land so offered for sale for amount sufficient to pay the said tax, fees, interest and charges, the said premise shall be deemed to have been sold to and purchased by the said Village of Westhampton Beach, New York.

RESOLVED, that all remaining unpaid taxes for the fiscal year 2014-15 shall be collected by Public Sale to be held on Tuesday, March 10, 2015, at 10:30 a.m. in the Office of the Village Clerk-Treasurer and such unpaid taxes be advertised in the Southampton Press issues dated February 19, February 26, and March 5, 2015, in accordance with the statutory law.

Approve Warrant for January 2015

RESOLVED, that the warrant for January 2015 in the amount of \$ 249,897.76 for the General Fund is hereby approved.

Authorize RFP for concession services at Rogers Beach Pavilion

RESOLVED, that the Village Clerk-Treasurer is authorized to publish and post public notices to solicit proposals for concession services at Roger Beach Pavilion for the 2015 summer season.

Authorize Release of 2014 Beach Season Security Deposit

RESOLVED, that the Board of Trustees hereby authorize the release of the 2014 security deposit in the amount of \$225.00 to Quogue Market as approved upon final inspection of the Rogers Beach Pavilion Snack Bar Concession by Highway Superintendent John Kearns.

Establish Standard Work Day for NYS & Local Retirement System Reporting

RESOLVED, that the Board of Trustees of the Village of Westhampton Beach, Location code 40268, hereby establishes the attached list as standard work days for its employees and will report days worked to the NY State & Local Retirement System based on the time keeping system or the record of activities maintained and submitted by these members. The standard work day will be a minimum of 6 hours for all classes of employees including elected and appointed officials.

Authorize Mayor to Sign Municipal Mutual Aid and Assistance Agreement

RESOLVED, that the Mayor is hereby authorized to sign an the Municipal Mutual Aid and Assistance Agreement with the Towns of Southampton, Riverhead, East Hampton, Southold and Shelter Island and the Villages of Southampton, East Hampton, Quogue, Westhampton Beach and Sag Harbor Police Departments.

Authorize payment of 2012/13 Assessment Roll Certiorari property tax reductions

RESOLVED, that the Board of Trustees hereby authorize the payment of 2013/14 tax year property tax reductions in the amount of \$1,311.10 to the property owners specified on the attached list as a settlement of Small Claims & Certioraris as ordered by the NYS Supreme Court.

Approve 2015 Annual Telephone Service Maintenance Contract

RESOLVED, that the Annual 2015 service contract with CBS Technologies/Black Box Network Services, for the Village Hall telephone system is hereby renewed at a cost of \$7,650.00.

Appoint Part Time Clerical Employee

RESOLVED, that the Board of Trustees hereby appoint Theresa Giordano at \$17.50 per hour, for 30 hours per week as a temporary receptionist to fill in while Rosemary Towers is out on a medical leave effective January 9, 2015 from Clerk's Office Salary Account A1325.1.

PUBLIC COMMENT

ADJOURN

DATED: January 8, 2015

Elizabeth Lindtvit

Village Clerk-Treasurer